

JOB DESCRIPTION

DATE	10 th September 2022	DEPARTMENT	TOD: Rigging Department
APPROVED BY	Nicolas Hammond Technical Director - Show	REPORTS TO	Technical Direction



Head of Rigging

Reporting to Technical Direction, the Head of Rigging is responsible in overseeing the Rigging Team in the safe operation of show tracks, maintenance, inspection, & operation of rigging systems, acrobatic equipment, and work at height systems, all whilst being able to calmly and logically lead the rigging team in handling potential high stress situations / “emergencies”.

Roles and responsibilities

- Oversee assembly, construction, maintenance and operation of all rigging equipment as needed for training, special events, rehearsals and performances;
- Lead the rigging support and work at height needs of all other departments;
- Management of rigging department budgetary and purchase requirements, producing purchase requests based on acrobatic, departmental, and show needs;
- Maintain department Computerized Maintenance Management System, updating inventory, and overseeing inspection reports;
- Audit all rigging show tracks for the best efficiency of the team while covering all show needs;
- Oversee the rigging of overhead stage equipment including lighting, sound, automation, scenery and props during rehearsals, maintenance and performances;
- Create and maintain relationships of trust between the rigging department and artistic department;
- Maintain a safe working environment by helping to establish or audit all safety policies and procedures;
- Organize, participate, or lead all required safety classes and emergency rescue procedure trainings;
- Oversee the rigging departments crew schedule to cover work calls, special events, rehearsals, training, maintenance, and performances;
- Help rigging team in developing thorough knowledge of all rigging equipment specific to the La Perle show in order to operate and maintain mechanized and manual rigging equipment safely;
- Lead rigging team in the establishment of a safe working environment at all times and conform to all safety standards;
- Oversee the scheduling of regular inspection of all rigging related installations.
- Support the artists at all times by assisting and guiding their interactions with all scenery and prop elements;
- Perform other tasks and projects assigned by Technical Direction.

Qualifications

- Minimum of 3 years' experience managing a rigging department in a live acrobatic show environment.
- College diploma or equivalent work experience in theatre environments or live productions.
- Proficiency in maintenance, installation, and repair of rigging systems and equipment, as well as automation systems.
- Computer skills utilizing AutoCAD, Internet research, Microsoft Excel, Word, and Outlook.
- Knowledge in designing, planning, and leading performer rescue systems and scenarios.
- Certification or thorough knowledge in rope access (SPRAT or IRATA) techniques and equipment.
- Fluency in English (Written, Spoken) is required.